



# Denver Digestive Health Specialists

shedding light on gastrointestinal problems

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## NOTIFICATION POLICY

At times the physician, the physician's administrative or medical staff or billing office personnel will need to contact you, either in writing, by E-mail or by telephone. Unless you advise our office, in writing, that you do not want to be contacted (opt out) we will:

- Mail appointment reminders, test results or information about the practice to your last known address on file
- Leave a detailed message at your home, business or mobile telephone about an appointment or normal test results
- Leave a detailed message at the telephone number you request to return your call about your medical treatment or billing issue

A message will **not** be left with a spouse or any other family member, a caregiver or any other resident of your household unless authorized in writing by you.

### PLEASE PRINT

**PATIENT NAME :** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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